

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, JUNE 4, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MS. RHONDA L. RUSSELL, DIRECTOR OF PLANNING & COMMUNITY
DEVELOPMENT
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
MRS. SOPHENIA H. PIERCE, DIRECTOR, OFFICE ON YOUTH
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
DEPUTY ROY LANE

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Judy Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of May 7, 2015 Minutes, Board of Supervisors
2. Approval of May 14, 2015 Minutes, Board of Supervisors
3. Approval of June 2015 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$56,473.55	\$180,321.93	\$236,795.48
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$78,849.91	\$269,866.53	\$344,716.44
Water & Sewer	\$3,678.78	\$2,531.01	\$6,209.79
CSA	\$32.99	\$23,036.00	\$23,068.99
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$135,035.23	\$475,755.47	\$610,790.70

4. Appropriation Requests:

School System - June 2015	Instruction	\$1,160,328.00
	Admin./Health	\$61,412.00
	Pupil Transp.	\$87,805.00
	Operation/Maint.	\$365,201.00
	Food Serv.	\$48,017.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$4,830.00
Total		\$1,722,593.00
Dept. of Social Serv. - June 2015		\$180,000.00

5. FY 15 Budget Amendment, School System \$11,000

Supervisor Wooden made a motion that the Board approve the Consent Items as enumerated. Supervisor Holmes seconded the motion. Supervisors Wooden, Holmes, Blount, Lyttle and Seward voted affirmatively to approve the motion.

Chairperson Lyttle deferred from the agenda and moved to the scheduled public hearings.

PUBLIC HEARINGS

1. VDOT/Surry County Six-Year Secondary Road Improvement Plan

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that a public hearing was being conducted tonight to receive public comments regarding the VDOT/Surry County Six-Year (FY16-21) Secondary Road Improvement Plan. He asked staff to come forward and present the case.

Ms. Frances A. Bailey, Project Coordinator I and Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator, appeared before the Board. Mr. Carroll stated that he would defer the presentation to Ms. Bailey and if the Board had any questions, he would answer such. Ms. Bailey stated that she was before the Board this tonight regarding the County's Six-Year Secondary Road Improvement Plan for 2016-2021. The projections presented are based on anticipated state funds being available for allocation in the coming years. She stated that funding amounts can change based on the amount of funds available at that time.

Ms. Bailey stated that the anticipated Six-Year Project allocations for Surry County (2016-2021) were as follows:

- **FY 2015-2016** - **\$23,418.00**
- **FY2016-2017** - **\$23,829.00**

•	FY 2017-2018	-	\$24,154.00
•	FY 2018-2019	-	\$24,355.00
•	FY 2019-2020	-	\$24,247.00
•	FY 2020-2021	-	\$21,558.00
	Total:		\$141,561.00

She stated that the #1 Priority for the Six-Year Secondary Road Improvement Plan is Moonlight Road which will only encompass the preliminary engineering phase at this point (scope, environmental and design).

Ms. Bailey concluded her presentation advising the Board that when funding becomes available for construction it will be used for:

- The Moonlight Road Construction (State Route 627) to improve geometric issues by widening the road, improving ditches and straightening curve going towards the Isle of Wight County line from Route 10 East .43 miles. The preliminary estimate cost is \$1.2 Million.

Ms. Bailey asked the Board to authorize approval of Resolution 2015-10 as presented.

Mr. Carroll stated that if the Board or citizens had any questions, he would be happy to entertain them.

Discussion ensued among the Board members and Mr. Carroll about other sources for funding projects in the county (i.e. Revenue Sharing, House Bill #2, Secondary Funding, etc.).

Supervisor Holmes revisited his request to Mr. Carroll regarding Route 602 (potholes) what or if anything had been, timelined. Mr. Carroll stated that county staff reviewed the Six-Year Secondary Plan and set the priorities. He stated that Route 602 was one the project that staff had looked at however they felt that the Moonlight Road was the project to fund at this time. In conclusion, he advised Supervisor Holmes that he had talked with Surry's Superintendent and they were going to work on the road and make improvements.

Chairperson Lyttle opened the floor for public comments and asked all persons wishing to speak to come forward and give their name and voting district.

Mr. Michael Eggleston of the Dendron Election District, appeared before the Board and stated that there was a problem with high water at Berryman's Corner and wondered if VDOT could do a permanent fix to correct that situation.

Chairperson Lyttle reminded the citizens that the public hearing tonight was to address the Six-Year Secondary Road Plan, if they had other related road questions, they could do it during another part of the meeting.

Mrs. Sopenia Pierce of the Bacons Castle Election District, appeared before the Board and wondered if there was a certain part or all of Route 617 being improved? Ms. Frances Bailey responded that the #1 Priority is Route 627 (Moonlight Road) not Route 617.

There being no further public comments, Chairperson Lyttle declared the public hearing closed and asked for closing remarks from staff and comments from the Board members. There being none, she asked the pleasure of the Board.

Supervisor Blount moved to approve Resolution 2015-10 adopting the Six-Year Secondary Road Improvement Plan as presented; Supervisor Wooden seconded the motion; Supervisors Blount, Wooden, Holmes, Lyttle and Seward voted affirmatively.

2. Amendment to Utilities Ordinance (Ordinance 29015-03)

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that a public hearing is being conducted tonight to receive public comments and consider the adoption of proposed amendments to the County's utilities ordinance. These amendments include the addition of a water services section, increases to certain water and sewer rates and a decrease of minimum usage as authorized under §15.2-2119 of the Code of Virginia, 1950 as amended. He asked Ms. Terri E. Hale, Finance Director to come forward and present the case.

Ms. Terri E. Hale, Finance Director, appeared before the Board and stated that the Board had adopted and approved the utilities ordinance in the county's FY16 budget. She noted that there had been no changes in the rates since 2010. Ms. Hale provided the following information:

Utilities rate, minimum gallons reduced from 5,000 to 3,000

Minimum residential/commercial rate per month (0-3,000 gal)

	<u>FY16</u>	<u>FY15 Adopted</u>
Water, Town of Dendron	\$30.00	\$28.00
Water, Town of Dendron per 1,000 gallons >3,000	\$ 4.40	\$ 3.00
Water, County of Surry	\$30.00	\$28.25
Water, County of Surry per 1,000 gallons > 3,000	\$ 4.40	\$ 4.40

Minimum residential rate per month (0-3,000 gallons)		
Sewer, County-Wide	\$39.00	\$34.20
Sewer, County-Wide per 1,000 gallons > 3,000	\$ 2.20	\$2.20
Minimum commercial rate per month (0-3,000 gallons)		
Sewer, County-Wide	\$68.25	\$68.25
Sewer, County-Wide per 1,000 gallons > 3,000	\$ 2.20	\$2.20

Chairperson Lyttle opened the floor for public comments and asked all persons wishing to speak to come forward and give their name and voting district. There being no public comments, Chairperson Lyttle closed the public hearing and asked for closing comments from staff. Ms. Hale asked the Board to authorize Ordinance 2015-03 effective July 1, 2015 as presented. Chairperson Lyttle asked for comments from the Board members, there being none, she asked the pleasure of the Board.

Supervisor Holmes moved to authorize Ordinance 2015-03 as presented; Supervisor Wooden seconded the motion; Supervisors Holmes, Wooden, Blount, Lyttle and Seward voted affirmatively.

PROGRESS REPORTS

1. VDOT

None.

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that at the May 7th meeting, it was reported that the balance in the LGIP Fund was \$21,865,575.30. Since that report, accrued interest for April 2015 in the amount of \$2,383.75 had increased that balance to \$21,867,959.05. Since our last report, \$2,500,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$19,367,959.05. As of June 4, 2015 the County had \$19,367,959.05 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

A. Presentation; Project Updates

Mr. Brian Camden, Project Manager, addressed the Board to report on project updates:

Surry County Visitors Center

Mr. Camden stated that construction for the Surry County Visitors Center is underway and on schedule. Demolition of the old ramp and

walk way has been completed and the new concrete foundations for the addition have already been placed. The recent rain has somewhat delayed the project but the contractor has been diligently pursuing the work and remains on site. With regards to the asbestos material abatement, we have completed the 20 day notification to the State DEQ and OSHA and they have approved the work to start. He stated that the abatement contractor is scheduled to be on the site tomorrow and the county will then secure the permit to commence the abatement process.

Gray's Creek Marina

Mr. Camden reminded the Board from the last update, the low bid for the restaurant renovations-additions was \$685,000. Since then, we have identified approximately \$35K in areas where costs can be cut. He stated that staff has prepared a draft of the construction contract for Mr. Hefty to review and plan to have the contractor start construction in about two weeks.

Vice-Chairman Seward asked Mr. Camden whether there could be some type of marking where the ramp ends. Mr. Camden stated that he had not heard of such but would investigate it. Supervisor Holmes inquired about the pier whether it was available for use.

Surry County Volunteer Rescue Squad Facility

Mr. Camden stated that as he reported at the last project update, the design for the project is in the final review phase. We have scheduled to advertise for construction bids on Sunday, June 21st and to receive contractor bids on Thursday, July 23rd. He concluded that he would be happy to answer any questions.

B. Presentation Parks & Recreation

Mr. Ervin A. Jones, Director of Parks & Recreation, appeared before the Board and gave the Board an update on the upcoming summer program. He stated that the program will start on June 29th and run through August 1st. He also provided the Board with upcoming activities at the center. Mr. Jones acknowledged the presence of two board members on the Parks & Recreation Commission.

Mr. Jones stated that he was appreciative of the funding for the feasibility study for a new recreational facility. The Surry County Parks & Recreation Department job is to provide the citizens of the County with five basic phrases (recreational arts and crafts, music, drama, special events and athletics). He noted some of the activities already in place at the center which includes: youth sports, zumba, karate, gymnastics, fireworks, field trips, etc.

Mr. Jones stated that the center has been booked every weekend from May through September and some requests had to be turned down.

He stated that the demand for an additional recreational space has grown for the past 20 years. He stated that he was in his third generation of providing the same activities. The public is asking for more. Mr. Jones noted that many citizens are traveling out of the county to have recreational activities and to the YMCA in Smithfield and James City County.

In conclusion, Mr. Jones stated that many youth, young adults and senior citizens feel that recreational demands in the county are not being met. People are now more focused on health awareness and fun activities. Surry County Parks & Recreation Commission and staff are seeking a facility that can meet the needs of our citizens. He stated that Horizon Health Center had completed a report on the citizens of Surry County that could benefit from a facility that fitness could be a part of decreasing health issues such as diabetes (12%), high blood pressure (18%) and obesity (28%). He stated that staff was proposing a facility with the following:

- Indoor track
- (8) lane swimming pools
- (4) Multi- purpose courts

Again he thanked the Board for their support in this endeavor.

C. Appointment – John Tyler Community College Board

Supervisor Blount moved to appoint Mrs. Sophenia Pierce as the county's representative to the John Tyler Community College Board for a term beginning Jul 1, 2015 and ending June 30, 2019; Supervisor Seward seconded the motion; Supervisors Lyttle, Seward, Blount, Holmes and Wooden voted affirmatively.

D. Broadband Update

Ms. Rhonda Russell, Planning Director, appeared before the Board and provided updated comments to the Board regarding the status of the Surry County Broadband implementation project – Phase One. She stated that Mr. Franklin had advised her that Chairperson Lyttle had inquired about a wireless broadband provider in New Kent County. Ms. Russell contacted Windstream an internet service provider in the New Kent market to inquire about their scope of services and was advised by Mr. Tom Nation that the company is not currently a wireless provider. Ms. Mack stated that Mr. Nation further advised her that Windstream is also familiar with Mid-Atlantic Broadband

Communities, Inc. and they have very positive relationships with the organizations.

In conclusion, Ms. Russell provided an update to the Board members regarding the project schedule. She advised that as of May 28th, the bid solicitation documents were in good draft form and being reviewed by engineering professionals with the county's consultant partner, ICON Broadband Technologies, Inc. for grounding, loading, etc. She concluded that the revised schedule will be sent to the funding agency, DHCD and anticipate publication of the bid solicitation documents in early July.

UNFINISHED BUSINESS

1. Appointments: Surry County Economic Development Authority
No action was taken.

NEW BUSINESS

None.

CITIZEN COMMENTS

Mr. Mike Eggleston (Dendron District) appeared before the Board and asked whether the Sheriff or Deputy should be attendance at the meeting. It was noted that a Deputy was present.

Mr. John O. Newby (Surry District) appeared before the Board and commended Mr. Evin Jones on his presentation to the Board. He asked the Board to consider Mr. Jones' request.

Supervisor Blount thanked Mr. Jones for his excellent presentation. Supervisor Holmes commented that he felt the Board should consider Mr. Jones request.

Supervisor Wooden commented on the ditch work in the Town of Claremont. Ms. Frances Bailey stated that she heard a contractor was out doing the work, Mr. Franklin stated that was part of VDOT's maintenance work.

CLOSED SESSION

Supervisor Blount made a motion that the Board convene in closed session to discuss a personnel matter (Virginia Code §2.2-3711(A)(1). Vice-Chairman Seward seconded the motion; the motion was unanimously approved.

Vice-Chairman Seward made a motion to return to open session and certify by roll call that the closed session was concluded and that nothing had been

discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; Supervisors Lyttle, Seward, Blount, Holmes and Wooden voted affirmatively.

ADJOURNMENT

There being no further business before the Board, Vice-Chairman Seward made a motion adjourn the meeting; Supervisor Blount seconded the motion; the motion passed with unanimous approval.